



**BACKWELL
VILLAGE
CLUB**

Club Rules

1. CLUB NAME

The Club shall be called the 'Backwell Village Club' (hereinafter called the Club).

2. HEADQUARTERS

The headquarters of the Club shall be the Backwell Village Club,

12, Backwell Hill Road, Farleigh, Backwell, North Somerset, BS48 3PL.

3. OBJECTIVES

The objectives of the Club shall be:

- to be a members Club for men of good character who are 18 years of age and over
- to provide recreational and social facilities and refreshments for the benefits of its members
- the provision and maintenance of Club properties

4. OFFICERS

The officers of the Club shall be the President, Chairman, Vice-Chairman, Honorary Secretary and Honorary Treasurer.

5. MANAGEMENT

The management of the Club shall be vested in a General Committee (hereinafter called the committee) consisting of the Chairman, Vice-Chairman, Honorary Secretary, Honorary Treasurer and nine elected committee members who are Club members of not less than two years standing, one third of whom will retire each year and be eligible for re-election (see Rule 6). The committee shall meet as and when desirable to transact the business of the Club; three members, excluding the Officers shall form a quorum.

6. ELECTION OF OFFICERS AND COMMITTEE MEMBERS

Election of the President, Vice-President, Chairman, Vice-Chairman, Honorary Secretary and Honorary Treasurer shall take place at the Annual General Meeting. The President, Vice-President, Chairman and Vice-Chairman shall be elected for a period of one year at the end of which they will retire and may be eligible for re-election.

The Honorary Secretary and Honorary Treasurer shall be elected for a two-year period at the end of which they will retire and may be eligible for re-election. Committee members are elected for a period three-year period at the end of which they will retire and be eligible for re-election. Nominations for the vacant seats on the committee shall be in writing to the Honorary Secretary and shall be proposed

and seconded by members of the Club. Nominations must reach the Honorary Secretary not later than 23.00 seven clear days prior to the date of the Annual General Meeting. An officer must be a member of the Club of not less than two years standing.

7. COMMITTEE RESPONSIBILITIES

The committee shall be responsible for the complete management of the Club, both financial and otherwise and may appoint such sub-committees from amongst their members as deemed necessary. Any recommendation of a Club sub-committee on any matter shall be ratified by a majority of the committee to which all sub-committees shall be responsible. The purchase for the Club of intoxicating liquor shall be in the absolute discretion of the committee.

8. OFFICERS RESPONSIBILITIES

President - normally works within the committee and is fully conversant with all committee and Club procedures and is able to offer advice and guidance to officers on Club matters as and when required.

- **Chairman** - presides over formal meetings to ensure the correct committee procedures are followed and to advise and guide committee members over Club business matters and to report to the Trustee's where required.
- **Vice-Chairman** - deputises for the Chairman in his absence and assists officers and committee with Club matters as and when required.
- **Honorary Secretary** - the Executive officer of the Club who is the licensee and the employer. He is also responsible for the administration and management of Club correspondence.
- **Honorary Treasurer** - to control the cash and financial requirements of the Club and to provide monthly and annual accounts for committee and General Meetings.

9. CHAIRMANSHIP OF MEETINGS

The Chairman of the Club or the Vice-Chairman shall preside at all meetings of the Club but if they are not present within 15 minutes of the time appointed for the meeting or have signified their inability to be present at the meeting, the members present shall choose one of their number to be the Chairman of the meeting.

10. CASUAL VACANCIES

The committee may fill a casual vacancy on the committee. The person so appointed shall be a member of the Club of not less than two years standing and only serve for the remaining part of the committee year, but can if they wish be eligible for reelection in accordance with Rule 6.

11. MEMBERSHIP ADMISSION

Application for membership of the Club shall be open to any male person aged eighteen years and over, who at the time of application resides within an area

predetermined by the committee. The membership of the Club shall not exceed twelve hundred members. Applications for membership shall be in writing to the Honorary Secretary and shall state the name and permanent address of the applicant. The application shall be proposed and seconded by members of the Club of not less than two years standing.

The committee shall consider all applications for membership and the names and addresses of the applicants shall be displayed on the Club notice board for two clear days prior to the date of the committee meeting. No person shall be admitted to membership until the above procedure has been carried out and the committee has approved the application. No person, whether as Full or Honorary member, shall be admitted to membership, or be admitted as a candidate to membership to any of the privileges of membership, without an interval of at least two clear days between his nomination or application for membership and his admission.

The committee reserve the right to decline any application for membership and in the event of this occurring any joining fee or annual subscription already paid will be refunded.

12. HONORARY LIFE MEMBERSHIP

Members who have given distinguished service to the Club, on nomination by the committee and announced from the Chair at the Annual General Meeting, may be elected Honorary Life members and shall have the privilege of full membership.

13. MEMBERSHIP FEES

On being admitted to the Club, a new member shall pay a joining fee and an annual subscription, the amount being fixed by the committee and being liable to review by them from time to time. All members may on obtaining the age of 65, if they so desire, pay a reduced annual subscription fixed by the committee and being liable to review by them from time to time. The subscription for the year to 31 December shall be payable on the previous 1 January, or in the case of new members, within twenty-eight days of election. A member may resign by giving notice to the Honorary Secretary. Any member not having paid his annual subscription by 1 February shall be deemed to have ceased to be a Club member, but may rejoin at any time during that year subject to the payment of a joining fee and an annual subscription (as fixed by the committee and being liable to review by them from time to time) and subject to the application being accepted by the committee.

14. DISCIPLINE

The committee shall have power to suspend any member or withdraw the facilities of membership of any member for conduct detrimental to the good name of the Club. No member shall be expelled without first being requested to appear before the committee and answer complaints made against him nor unless at least two-thirds of the committee then present vote in favour of his expulsion.

15. ANNUAL GENERAL MEETING

The Annual General Meeting (AGM) of the Club shall be held in March each year and the business to be transacted shall be as follows:

- To confirm the minutes of the last AGM and the minutes of any Extraordinary General Meeting(s), if held, since the date of the last AGM, and to deal with any matters arising from those minutes.
- To receive the Chairman's report.
- The presentation and (if accepted) the passing of the accounts for the previous financial year ended on the 31 December prior to the meeting which accounts shall first have been certified by the Club's Auditors.
- To elect an Auditor.
- To discuss eligible proposals raised with the Secretary prior to the AGM.
- Election of Officers.
- Election of committee members.
- Any Other Business.

The quorum at any general meeting shall be sufficient eligible members (who have at least two consecutive years' standing) so as to represent at least 10% of the total membership of the club at 31st December the previous year.

16. ANNUAL ACCOUNTS

Full certified accounts of the financial affairs of the Club shall be posted on the Club notice board at least 14 clear days before the Annual General Meeting.

17. NOTICE OF ALL GENERAL MEETINGS

The Honorary Secretary shall, at least 21 clear days before any General Meeting, post on the notice board a notice of the meeting the time when and the place where it will be held and the business to be conducted.

18. AGENDA ITEMS AND PROPOSALS FOR GENERAL MEETINGS

Any agenda items for the meeting or any proposals, which must be properly proposed and seconded, must be received by the Secretary at least 14 clear days before any General Meeting.

19. GENERAL MEETINGS

The committee, or not less than 20 members, on giving at least 28 days notice in writing to the Honorary Secretary stating the purpose of the meeting, may call a General Meeting. Members shall be given at least 21 clear days notice of any General Meeting.

20. VOTING RIGHTS

At any General Meeting of the Club, every eligible member of the Club (as defined in Rule 15) shall be entitled to be present, and every Full or Honorary member shall be entitled to vote on every question raised. The Secretary shall take minutes of the proceedings at all General Meetings of the Club.

21. BY-LAWS

The committee may from time to time make, vary or revoke by-laws (not inconsistent with these rules) for the regulation of the internal affairs of the Club and the conduct of members. Until revoked all by-laws shall be binding on the members.

22. MAINTENANCE OF CLUB RULES

No alteration or addition to these rules shall be made except by a resolution carried by a majority of at least two thirds of the members present and voting at a general meeting, the notice of which shall have contained particulars of the alteration or addition. The Honorary Secretary shall as soon as possible and in any case within 28 days of the making of any such alterations or additions, give written notice of such alterations or additions to the chief officer of the Police and to the Clerk of the Local Authority or the District in which the Club is situated.

23. TRUSTEES

There shall be four Trustees of the Club. The Trustees shall be appointed by the committee and the property of the Club (other than cash which shall be under the control of the Honorary Treasurer) shall be vested in them to be dealt with by them as the committee shall from time to time direct by resolution (of which an entry in the Minute book shall be conclusive evidence). The Trustees shall be indemnified against risk and expense out of the Club property. Trustees shall hold office until death or resignation or until removed from office by the resolution at the AGM or any Extra-ordinary General Meeting.

When by reason of any such death, resignation or removal, new Trustees shall be appointed according to a nomination made at an AGM or Extra-ordinary General Meeting. For the purposes of giving effect to such nomination the Chairman is hereby nominated, as the person to appoint new Trustees of the Club within the meaning of section 36 of the Trustee Act 1925, and he shall by deed duly appoint the person or persons so nominated as the new Trustee or Trustees of the Club and the provisions of the Trustee Act 1925 shall apply to any such appointment. Any statement of fact in any such deed of appointment shall be in favour of a person dealing bona-fide and for the value within the Club or committee, and be conclusive evidence of the fact so stated.

24. CLUB BORROWINGS

If at any time the Club in General Meeting shall pass a resolution authorising the committee to borrow money, the committee shall thereupon be empowered to borrow for the purposes of the Club such amount of money either at one time or from time to time at such rate of interest and in such form and manner and upon such security as shall be specified in such resolution, and thereupon the Trustees shall at the direction of the committee make all such dispositions of the Club property or any part thereof and enter into such agreements in relation thereto as the committee may deem proper for giving security for such loans and interest. All members of the Club, whether voting on such resolution or not, and all persons being members of the Club after the passing of such resolutions, shall be deemed to have assented to the same as if they had voted in favour of such resolution.

25. PURCHASES

No person shall at any time be entitled to receive at the expense of the Club or of any member thereof any commission, percentage or similar remuneration with reference to purchases of intoxicating liquor by the Club; nor shall any person directly or indirectly derive an pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to members apart from any benefit accruing to the Club as whole and apart also from any benefit which a person derives indirectly by reason of

the supply giving rise to or contributing to a general gain from the carrying on of the Club. No person being a paid member of the Club shall be allowed to serve on the committee.

26. GENERAL OWNERSHIP

No money or property of the Club or any gain arising from the carrying on of the Club shall be applied otherwise than for the benefit of the Club as a whole.

27. OPENING HOURS

The Club shall be opened and closed at such hours as may from time to time be fixed by the committee, and as posted in the Club.

The permitted hours of the Club shall be such as from time to time is determined by the committee in accordance with the provisions of the then current Licensing Act and as notified to the Magistrates Clerk. The opening and closing times will be posted at the Club.

28. VISITORS

Club members may introduce and entertain male or female guests of at least 18 years of age and there shall be kept at the Club a visitors' book which both the member and his guest shall sign. The member introducing a guest shall be responsible for his guest strictly observing the rules and the Club by-laws and shall not leave the Club premises before his guest.

No person whose membership of the Club has been terminated under Rule 14 or is for the time being suspended under Rule 14 or whose application for membership has at any time been rejected, shall be introduced as a guest; nor shall any member entertain on the premises more than two guests at any one time, nor introduce as a guest the same person on more than six occasions in any one calendar year who may be eligible to apply for membership of the Club. Non-members attending the Club for the purpose of attending any function, game or entertainment arranged by, or under the auspices of the committee, shall be deemed to be a guest for that occasion and may use the facilities of the Club provided that the names of such guests are notified in writing to the Honorary Secretary at least 48 hours in advance. If the guest is attending any function, game or entertainment (as defined above) that guest shall be at least 14 years of age. All other guests must be at least 18 years of age.

29. OTHER FUNCTIONS

The committee shall be empowered to hold functions for non-members at which they may purchase intoxicating liquor. There shall be no more than 12 such functions in any calendar year. The names and addresses of all attendees at such functions must be displayed on the Club notice board for a period of at least 48 hours beforehand and notice of such functions must be given to the Police.

30. COMPLAINTS

In the event of a member wishing to make a complaint against the Club, its employees, its officers or committee members or any other Club members or guests, this should be made in writing to the Honorary Secretary. Any complaint received will be referred to the next committee meeting and will be dealt with by the committee in accordance with Club rules.

Club Rules - Updated March 2019.

If you have any questions regarding the Club rules please contact the Secretary at backwellvillageclub@hotmail.co.uk